

THE BRITISH HALLMARKING COUNCIL

GUIDANCE ON THE SUBMISSION OF PARTIALLY CONSTRUCTED ARTICLES OF PRECIOUS METAL FOR HALLMARKING

AND

THE ALTERATION OF ARTICLES BEARING AN APPROVED HALLMARK

Part assembled items

The Assay Offices have always been required to apply hallmarks to partially constructed items submitted for hallmarking at an early stage of manufacture. The Hallmarking Act makes provision for this but also specifies the conditions that must be met before a hallmark can be applied to such items. In such cases Schedule 5, section 2 (1) of the Hallmarking Act states that:

Upon receipt of any article submitted to an assay office for assay and hallmarking, the assay office shall examine the same to ascertain whether it is in their opinion sufficiently advanced in workmanship and, if composed of one or more parts, whether all the parts are present, and also whether the article complies with the conditions of this Act so as to permit it to be struck with the approved hallmarks; and, if the assay office are dissatisfied as respects any of the foregoing matters, they shall return the article without making an assay thereof

Each of the UK Assay Offices also covers this important pre-condition to hallmarking in their individual trading terms and conditions.

Despite the above, each of the offices regularly receives partially constructed items where all the necessary parts are not present. When the missing parts are requested, customers often believe that the decision to withhold a hallmark until all parts are present is at the discretion of the Assay Office. While the Assay Offices do not wish to delay parcels submitted for hallmarking, the Assay Offices and makers have a legal obligation to meet the conditions prescribed within the Hallmarking Act.

This guidance aims to clarify the requirements of the Hallmarking Act and remind makers of their obligations to meet them.

The following are provided by way of common examples of parts that are often missing from consignments. The list is not exhaustive. As a rule, all metal parts that will go to make up the article must be present when an item is submitted for hallmarking.

Article	Required Components
Earring	Post or hook, butterfly/scroll and all other metal components that will be used.
Ring	Shank, head, setting(s)
Brooch (including kilt pin)	Catch fittings and pin
Pendant	Bail, jump ring(s)
Cufflink	Toggle, whaleback or chain
Bracelets and Necklaces	Jump rings, chain and catches

Component parts and alterations to a hallmarked article

The Assay Offices have been made aware that there have been cases where manufacturers have offered to supply hallmarked component parts rather than complete articles and where these hallmarked components may go on to be combined with untested parts.

Section 5 (1) of the Act also makes provision for alterations to hallmarked articles and states:

It shall be an offence for any person to make an addition, alteration or repair to an article bearing approved hallmarks, except in accordance with the written consent of an assay office.

If an article is submitted disassembled it should be assembled using only the metal parts that were submitted with it. If after hallmarking the component which bears the hallmark is combined with different parts which have not undergone assay with the hallmarked component this will constitute an offence under Schedule 5(1) of the Hallmarking Act.

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